

The Fruitland City Council met in Regular Session at City Hall on Tuesday, January 10, 2012 at 7:30 p.m. with the following members present:

President Richard Lee Outen, Jr., Treasurer Darlene Kerr, Councilor Gloria J. Ortiz, and Councilor Raymond D. Carey

Also present at the table were:

City Manager Rick D. Konrad, Assistant City Manager / City Clerk Diane C. Nelson, Chief of Police Michael J. Phillips, Public Works Deputy Director George A. Calloway, and City Solicitor Andrew C. Mitchell Jr.

Our guests included:

Bob Marvel, Amanda Pollack of George, Miles, and Buhr (GMB) and the Fruitland Chamber of Commerce, Adam Tully, John Bonas, and Sheila Nichols

President Outen called the meeting to order at 7:32 p.m. and welcomed all in attendance; Councilor Ortiz delivered the opening prayer, and all recited the Pledge of Allegiance.

President Outen then acknowledged receipt of the minutes of the Regular Meeting of December 13, 2011, and the Special Meetings of December 12, 2011, May 16, 2011, May 9, 2011, May 5, 2011 and January 3, 2011, and called for additions or corrections. As there were none, **Councilor Ortiz moved to adopt the minutes as presented; Councilor Carey seconded and the motion passed on a four to zero vote in favor.**

Treasurer Kerr delivered the Treasurer's Report.

Cash on Hand 12 /01/11	\$	131,114.69
Deposits		642,110.75
Transfer from Savings		<u>250,000.00</u>
Subtotal	\$	1,023,225.44
Disbursements		<u>(960,726.92)</u>
Total Ending 12/31/11	\$	62,498.52

Councilor Carey moved to accept the Treasurer's Report as presented. Councilor Ortiz seconded and the motion passed on a four to zero vote in favor.

City Manager Konrad delivered the City Manager's Report during which he recognized Fruitland's Infiltration & Inflow Project because it had garnered mention in the December 2011 issue of Water & Waste Digest Magazine as a top project of 2011; Mr. Konrad's report was followed by presentation of Departmental Reports from **Chief Phillips, and Public Works Deputy Director Calloway.**

Between presentation of the Police and Public Works Departmental Reports, Chief Phillips provided background information pertinent to his September 2010 Council approved request to surplus outdated departmental firearms which has in turn led to his current request to surplus in the same manner, a Beretta, Model 96F, 40 Caliber pistol, Serial Number BER195397, with Three (3) magazines.

On a motion made by Councilor Ortiz which was seconded by Treasurer Kerr and approved by a four to zero vote in favor, Council declared the Beretta firearm, Serial Number BER195397, with Three (3) magazines, surplus property with disposition of the property in the same manner as requested.

UNFINISHED BUSINESS

1. Paid Bill Report

President Outen acknowledged receipt of the paid bill report; as there were no questions, **on a motion made by Treasurer Kerr which was seconded by Councilor Ortiz, the paid bills were approved as listed by a four to zero vote in favor.**

2. Police Building

a. IT System Bid Award - Action Item

City Manager Konrad summarized the bid process and then presented the bid tabulation for the IT System for the new Police Building, which reflected only One (1) bid received from Inacom; Mr. Konrad requested Council award the bid to Inacom in the amount of Fifty-Four Thousand Eight Hundred Twenty-Nine Dollars (\$54,829.00) and then authorize him to sign the contract.

After discussion, **on a motion by Treasurer Kerr which was seconded by Councilor Carey and approved by a four to zero vote in favor, Council approved the IT System bid award to Inacom in the amount of Fifty-Four Thousand Eight Hundred Twenty-Nine Dollars (\$54,829.00) as presented, with City Manager Konrad authorized to sign the contract and move forward with the project.**

In conjunction with the IT Bid just awarded, City Manager Konrad then presented an additional bid from Inacom for the relocation of the existing City Hall Server to the new Police Building and the network communication hookup between the Two (2) servers.

After discussion, **on a motion by Councilor Ortiz which was seconded by Councilor Carey and approved by a four to zero vote in favor, Council approved the Inacom Bid as presented for relocating the City Hall Server in the amount of Three Thousand Six Hundred Eighteen Dollars and Thirty-Three Cents (\$3,618.33), with City Manager Konrad authorized to sign the contract and move forward with the project.**

b. Land Purchase Reimbursement – Action Item

City Manager Konrad provided background information pertinent to his request to incorporate the original land purchase expenditure for the new Police Building into the United States Department of Agriculture (USDA) loan which will ultimately finance the entire Police Building project.

After discussion, **on a motion by Treasurer Kerr which was seconded by Councilor Ortiz and approved by a four to zero vote in favor, Council approved City Manager Konrad’s request to submit for reimbursement from USDA for the Land Purchase in the amount of Three Hundred Twenty-Eight Thousand Nine Hundred Fifty-Seven Dollars and Thirty-Seven Cents (\$328,957.37) as presented.**

c. Change Order Request(s) – Action Item(s) – (Added January 9, 2012)

City Manager Konrad and Chief Phillips presented the following Add Change Order Proposal Requests as submitted by the General Contractor M. L. Blades for Council consideration:

Request #10A	Increase wall thickness Room 102	\$1,628.46
Request # 11	Additional AC unit with electrical upgrades for IT Room	7,511.64
Request #12	Changes to Evidence Rooms 144 and 150	2,502.76

After discussion, **on a motion by Councilor Carey which was seconded by Councilor Ortiz and approved by a four to zero vote in favor, Council approved Add Change Order #10A as presented.**

Then on a motion by Treasurer Kerr which was seconded by Councilor Ortiz and approved by a four to zero vote in favor, Council approved Add Change Order #11 as presented.

Then on a motion by Councilor Ortiz which was seconded by Treasurer Kerr and approved by a four to zero vote in favor, Council approved Add Change Order #12 as presented.

NEW BUSINESS

1. Water Plant Pump Failure – Emergency Repair – Action Item

City Manager Konrad provided background information and then requested formal ratification and approval for the emergency repair which had already been completed on the Well #2 submersible pump at the Water Plant; A.C. Schultes, under contract with the City for other well related work, completed the repairs at a total cost of Nine Thousand Three Hundred Fifty-Three Dollars (\$9,353.00.)

After discussion, **on a motion by Treasurer Kerr which was seconded by Councilor Carey and approved by a four to zero vote in favor, Council ratified and approved the well pump emergency repair completed by A.C. Schultes in the amount of Nine Thousand Three Hundred Fifty-Three Dollars (\$9,353.00) as presented.**

2. Camden Interceptor Project – Update

Amanda Pollack of GMB, City Manager Konrad, and City Solicitor Mitchell summarized key points discussed at a recent meeting with contractor Austin Cox Mechanical, the bond company, and their respective attorneys which addressed financial and work related delay issues; procedures established and potential remedies discussed were geared toward minimizing both City risk and City capital outlay for the project. The meeting resulted in aggregate consensus to move forward with the project.

3. General Liability and Workers' Compensation Insurance – Update

City Manager Konrad provided background information and summarized the analysis process which resulted in the City renewing its existing contract with Selective Insurance, effective January 9, 2012; he further reported that the renewal rate is within budget parameters, with a few minor modifications.

Mr. Konrad then provided an update on the status of the City's January 2011 Fire Related Insurance Claim, also with Selective insurance.

4. Other-Air Conditioning Unit - City Hall

City Manager Konrad summarized the nature of the problem with the heating and air conditioning unit at City Hall, and then presented his recommendation for replacement, not repair, of the Twenty-Five (25) year old unit.

After discussion, **on a motion by Councilor Carey which was seconded by Councilor Ortiz and approved by a four to zero vote in favor, Council approved an expenditure not to exceed Fourteen Thousand Dollars (\$14,000.00) for a replacement heating and air conditioning unit for City Hall using recovered capital funds realized from the USDA reimbursement of the land purchase for the new Police Building; Council further authorized City Manager Konrad to move forward with the project by first preparing a bid package, then conducting an informal bid process, and finally signing a contract with the lowest bidder.**

Public Comment/General Discussion

Public Comments included continued discussion of Green Street safety and property upkeep issues begun at a previous meeting, and general comments regarding the new digital recording equipment in Council Chambers, and the Council's handling of the replacement of the heating and air conditioning unit at City Hall.

Closing comments from Council included an update on Council's efforts in exploring a more consumption driven water and sewer rate structure for billing.

With no further business to discuss, **Councilor Carey moved to adjourn. Councilor Ortiz seconded, and with a four to zero vote in favor, the meeting adjourned at 8:29 p.m.**

Diane C. Nelson, CMC

Diane C. Nelson, Asst. City Mgr. / City Clerk

Approved, February 14, 2012 dcn