

The Fruitland City Council convened for a Special Meeting at City Hall on Monday, May 9, 2011 at 6:00 p.m. with the following members present:

President Richard Lee Outen, Jr., Treasurer Darlene Kerr, Councilor Raymond D. Carey, and Councilor Edwin A. Cowell

Also present at the table were:

City Manager Rick D. Konrad, Assistant City Manager / City Clerk Diane C. Nelson, Deputy Treasurer Amy B. Caton, Chief of Police Michael J. Phillips, Public Works Director Joseph P. Derbyshire and City Auditor John T. Layton, Jr.

Also present in the audience were:

Public Works Deputy Director George Calloway, and Sgt. Christopher D. Shockley

Our guests included:

Richard Tull

President Outen called the meeting to order at 6:12 p.m. for the purpose of discussing the Fiscal Year 2011-2012 Budget.

Deputy Treasurer Caton summarized that the budget discussion this evening would encompass operational costs associated with all departments in both the General and Utilities Budgets, inclusive of salaries and benefits, as well as any changes to specific line items since the May 5, 2011 Special Meeting.

City Auditor Layton summarized key points of the analysis process which he and Deputy Treasurer Caton had employed in order to conservatively project *General Revenues* the City would need and could expect to collect to offset projected *General Fund Expenditures* and thus present a balanced budget; they then presented *General Revenues* with input from Department Heads and Senior Staff as needed on specific line items listed.

In summary, the General Fund Budget balanced with no proposed tax rate increases and a Contingency Fund line item balance of Forty Thousand Dollars (\$40,000.00.)

City Auditor Layton then summarized key points of the analysis process which he and Deputy Treasurer Caton had employed thus far in order to conservatively project *Utilities Fund Revenues* the City would need and could expect to collect to offset projected *Utilities Fund Expenditures* and thus present a balanced budget; they then presented information available thus far for *Utilities Fund Revenues* for both Water and Sewer Departments, with input from Department Heads and Senior Staff as needed on specific line item *expenditures* listed and with no proposed rate increases in either department at this time; Mr. Layton acknowledged several revenue cost centers which are considered *restricted funds* in conjunction with how they may be used to offset expenditures.

Council, Staff, and Guests then participated in general discussion regarding specific aspects of the Fiscal Year 2011-2012 Budget, which includes both the *General Fund* and *Utilities Fund*.

With no further business to discuss, President Outen for a short recess at 8:00 p.m. to clear the Council Chambers so the Council could go into Closed Session to discuss personnel matters.

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At 8:10 p.m. the City Council reconvened in open session with the following members present:

President Richard Lee Outen, Jr., Treasurer Darlene Kerr, Councilor Raymond D. Carey, and Councilor Edwin A. Cowell

Also present was:

City Manager Rick D. Konrad

There were no guests in the meeting.

On motion made by Treasurer Kerr which was seconded by Councilor Cowell and approved by a four to zero vote in favor, Council moved to go into closed session to discuss personnel matters.

On motion made by Treasurer Kerr which was seconded by Councilor Cowell and approved by a four to zero vote in favor, Council reconvened in open session at 10:15 p.m. where it was reported that the Council and the City Manager had discussed compensatory time, pay raises, timesheets, and other personnel issues in conjunction with new policies regarding leave amounts, pending City Solicitor approval; immediately thereafter **on motion made and seconded with a four to zero vote in favor, the meeting adjourned at 10:16 p.m.**

Diane C. Nelson, CMC

Diane C. Nelson, Asst. City Mgr. /City Clerk

Approved, January 10, 2012 dcn