

The Fruitland City Council convened for a Special Meeting at City Hall on Wednesday, June 1, 2011 at 6:00 p.m. with the following members present:

President Richard Lee Outen, Jr., Treasurer Darlene Kerr, Councilor Gloria J. Ortiz, Councilor Raymond D. Carey, and Councilor Edwin A. Cowell

Also present were:

City Manager Rick D. Konrad, Assistant City Manager / City Clerk Diane C. Nelson, Deputy Treasurer Amy B. Caton, Chief of Police Michael J. Phillips, Public Works Director Joseph P. Derbyshire, Sgt. Christopher D. Shockley, and City Auditor John T. Layton, Jr.

Our guests included:

Richard Tull.

President Outen called the meeting to order at 6:10 p.m.

Fiscal Year 2011-2012 Budget

City Manager Konrad summarized the changes to the proposed budget since Council had last reviewed the information, acknowledging the specific line items which were amended as follows:

All grade and step salary adjustments exclusive of promotions were removed, reducing aggregate salaries and associated ancillary employee costs

Three (3) cell phones, One (1) each in Administration, Legal, and Police were eliminated

Janitorial expense for the New Police Building was increased in Building/Grounds Maintenance

Addition of a third leased vehicle for the Police Department

As no revenue amounts were changed, the end result was that contingency funds increased.

Discussion included the status and availability of grant funding for several projects, the composition of utilities reserve funds and qualified expenditures from those funds, questions about specific budget line items, the City's debt service, the status of the review/renewal process for the Employee Health Benefits Program in conjunction with various operational aspects of the program, and the inception of front footage fees in conjunction with the possible elimination of the fees in favor of instituting a more equitable assessment of all property owners in order to underwrite user fees/infrastructure costs for utilities.

Council determined by consensus, but without vote, to remove the Crown Sewer Extension Grant from the Capital Improvement Budget and from any/all line item references in the General and Utilities Operating Budgets.

Award Concrete Bid for Public Works Building

City Manager Konrad acknowledged Council's receipt of both the bid tabulation for the Concrete Work portion of the Building Replacement and Rehabilitation Project and the revised budget for the entire project, summarizing that Harkins Construction is the apparent low bidder by a Ten Dollar (\$10.00) margin at Nine Thousand Nine Hundred Twenty-Six Dollars (\$9,926.00); he further acknowledged that the bid is within the revised project budget, which is being funded by insurance proceeds from the loss of the building in the fire which occurred at the Public Works Complex in January 2011.

City Manager Konrad continued that Harkins had also been awarded the base bid for the project at the May 2011 Council Meeting; subsequent preparation of the May Meeting Minutes reflected that the motion had not included the usual verbiage authorizing the City Manager to sign the contract, which is a technical oversight he hoped to correct this evening.

Mr. Konrad then requested Council award Harkins Construction the Concrete Work bid as presented this evening, with the City Manager authorized to sign that contract as well as the Base Bid contract which was awarded to Harkins at the May Meeting.

On a motion by Treasurer Kerr which was seconded by Councilor Ortiz and approved by a unanimous vote in favor, Council awarded the Public Works Garage Concrete Work to Harkins Construction in the amount of Nine Thousand Nine Hundred Twenty-Six Dollars (\$9,926.00) as presented.

Then on a motion by Councilor Ortiz which was seconded by Councilor Cowell and approved by a unanimous vote in favor, Council authorized the City Manager to sign both contracts with Harkins, the Building Base Bid awarded in May 2011 and the Concrete Work Bid awarded this evening.

With no further business to discuss, **Councilor Carey moved to adjourn. Treasurer Kerr seconded, and with a unanimous vote in favor, the meeting adjourned at 6:58 p.m.**

Diane C. Nelson

Diane C. Nelson, Asst. City Mgr. /City Clerk

Approved, June 14, 2011 dcn