



City of Fruitland Code Enforcement

410-742-1161 phone

410-548-2808 fax

PLEASE READ ENTIRE NOTICE IN FULL!!!

Landlord Licensing / Rental Registration Renewal Notice

Property owners / landlords of rental properties registered in Fruitland, please take note that the annual registration renewal period will end soon. The deadline for the 2019 registration renewal period is **4:00 p.m. March 1st, 2019**. Payment, including a completed Rental Registration Form for each rental unit, must be received by Fruitland City Finance by March 1st. Rental property owners who fail to renew their Landlord License, Rental Unit(s), and complete Rental Registration Form(s) for each unit, before the deadline, will be invoiced a late fee of \$25.00 for each infraction and risk being deemed a delinquent owner.

To obtain additional Rental Registration Forms, please go to www.cityoffruitland.com/code-enforcement.aspx, or feel free to make copies of the one printed on the back of this notification. Copies are also available at Fruitland City Hall and the Fruitland Police Department.

If you have sold your property **or** are no longer renting your property and still own it, you **must** complete an Exemption Form to avoid any future fines. This form is also available at the above locations and the City web site. Please submit it to:

City of Fruitland Code Enforcement
401 East Main Street
Fruitland, MD. 21826

***A separate Rental Registration Form for each of your rental units must be submitted with your payment every renewal year by the March 1st deadline.**

Please remit payment and Registration Forms to:

City of Fruitland, 401 East Main Street, Fruitland, MD 21826.

- Landlord License Renewal Fee **\$50.00**
- Rental Registration Renewal Fee (**for each rental unit**)..... **\$40.00**

For more information please call (410)-742-1161, or email codeenforcement@cityoffruitland.com.

Thank you for your investment in our community and we look forward to working with you in the future.

Sincerely,
The City of Fruitland
Code Enforcement Office



City of Fruitland Code Enforcement

(410)742-1161 office (410)548-2808 fax

Rental Registration Program

Landlord License/ Rental Unit Form

*You must complete a separate form for each rental property and apartment unit. Example: If you own the property at 100 Rental Street and it contains 3 apartment units (100-A, 100-B, and 100-C), you must complete three separate forms, one for each unit.

Property Owner Information: *indicated mandatory field

*First Name: _____ *Last Name: _____

Corporation or LLC Name: _____ Managing Member/Officer/Agent: _____

*Mailing Address: _____ City: _____ State: _____ Zip: _____

Email: _____

*Home Phone: _____ *Work Phone: _____ *Cell Phone: _____

Emergency Contact: _____ Emergency Phone: _____ Home Work Cell

Preferred Contact Person: _____ Owner Property Manager

Property Manager Information: (if applicable) *indicated mandatory field

*Company Name: _____

*First Name: _____ *Last Name: _____

*Mailing Address: _____ City: _____ State: _____ Zip: _____

Email: _____ *Contact Phone: _____ Home Work Cell

Rental Property Information: *indicated mandatory field

*Street Address: _____ City: FRUITLAND State: MD Zip: 21826

Single Family Dwelling Town House Apartment/ Unit # _____

Requirements for Registration Check List:

- Annual Landlord License Fee.....\$50.00
 Annual Rental Unit Registration Fee (for each rental unit)\$40.00
 For houses built before 1978: You must provide a copy of Form MDE 330 Lead Paint Risk Reduction Inspection Certificate

Maryland Code Ann., Environment § 6-8.11 requires that rental owners obtain a State of Maryland Lead Paint Risk Reduction Inspection Certificate (Form MDE 330) which verifies that a Risk Reduction Standard is satisfied.

Signature: _____ Date: _____

Please submit registration form & payment to:

City of Fruitland, 401 East Main Street, Fruitland, MD 21826